Post Operator Training To-Do List (7T)

1. Sign the **CFMRI Operator Certification Form**[i] and make a copy for your records
2. **Evaluate** the training using the link in the confirmation email you will receive after completing the training.
3. Fill out the online CFMRI **Access Request Form** to apply for access to CFMRI scanners and the **Webschedule** program for booking scanner time.
4. Learn how to use the **Webschedule** program to book scanner time and report technical problems. There is a **How To** page on our website (cfmriweb.ucsd.edu → How To → Report a technical problem).
5. Read about **CFMRI policies** (cfmriweb.ucsd.edu → Policies).
6. Sign up for the **7T User's Email List** to receive updates (http://mailman.ucsd.edu/mailman/listinfo/7tusers-l).
7. Keep your operator status current by scanning every 4 months, by passing the **Safety Test** each year and attending a 7T users meeting at least once every 4 months. If your certification lapses you can attend a refresher training session to renew it.

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[i] Forms can be found at http://cfmriweb.ucsd.edu → Forms